North Oakland Transportation Authority (NOTA)

Meeting Minutes

**Thursday, February 16, 2023**

**4:30 p.m.**

**NOTA Offices**

**675 S. Glaspie St. Oxford, MI**

The meeting was called to order by Chair Mike McDonald at 4:30 p.m.

**Roll Call**

**Present** Representing

Mike McDonald, Chair Village of Leonard

Ed Brakefield Addison Township

Carl Cyrowski Village of Lake Orion

Jack Curtis Oxford Township

Ann Keltcsh At Large – MORC

Margaret Payne Oxford Township

Kim Urbanowski Orion Township

**Absent - Excused**

Chris Barnett, Vice Chair Orion Township

Lori Bourgeau Village of Oxford

Mike Flood Orion Township

Bruce Pearson Addison Township

Tonya Waple TTI

**Others Present:**

Lynn Gromaski NOTA Executive Director

**Respects to the Flag**

The Pledge of Allegiance was given.

**Agenda Approval**

**Moved by** Margaret Payne, seconded by Jack Curtis, to approve the agenda as presented. By voice vote the motion passed unanimously.

**Minutes Approval**

**Moved by** Jack Curtis, seconded by Carl Cyrowski, to approve the minutes of the January, 19, 2023 meeting as presented. By voice vote the motion passed unanimously. **Moved by** Jack Curtis, seconded by Carl Cyrowski, to approve the special board meeting minutes of the February 7, 2023 meeting as presented. By voice vote the motion passed unanimously.

**Director’s Report**

**Moved by** Margaret Payne, seconded by Carl Cyrowski, to receive and file the Director’s report.

By voice the motion passed unanimously.

**Public Comments** - none

**Monthly Financial Packet**

The monthly financial statements were presented.

**Moved by** Margaret Payne, seconded by Jack Curtis, to receive and file the financial activity report. By voice vote the motion passed unanimously.

**Approval of the Bills**

A listing of bills for January was presented.

**Moved by** Jack Curtis, seconded by Margaret Payne, to approve the bills of $39193.06 as presented. By roll call vote the motion passed unanimously.

**Old Business**

None

**New Business**

Kim Urbanowski was welcomed by the NOTA Board to be an alternate for Orion Township.

**Oakland County Public Transit Millage –** Lynn Gromaski gave an update on the progress of the contract. It has passed the Village of Oxford and Village of Leonard and still needs to pass the other 4 communities in the next month. The Oakland County board will approve it tonight at 6 p.m. WOTA and OPC have both passed their contracts as well. The total budget to be received in this contract for 2023 is $2,847,505 which includes our parking lot expansion of $650,000.

**MI Class Investments**

NORTH OAKLAND TRANSPORTATION AUTHORITY (NOTA)

RESOLUTION TO APPROVE THE ADDITION OF MICHIGAN COOPERATIVE LIQUID ASSETS SECURITIES SYSTEM

AS AN APPROVED INVESTMENT OPTION

WHEREAS, the Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is compliant with Public Act 20, and;

WHEREAS, the Michigan CLASS Board of Trustees oversees the pool and directs the pool administrator, Public Trust Advisors, to emphasize safety, liquidity, and convenience while providing diversification of investments and the advantage of a competitive return, and;

WHEREAS, Michigan CLASS investments are fully compliant with all appropriate Michigan investment laws, and;

WHEREAS, Michigan CLASS has over 600 funded participants ranging from the very large to the very small, with nearly $3.5 billion in shares outstanding, and;

WHEREAS, this investment has no restrictions regarding withdrawals or contributions, affording NOTA the ability to use Michigan CLASS as it best suits our individual needs.

NOW THEREFORE BE IT HEREBY RESOLVED that the NOTA Board approves the Michigan Class Investment Pool as an authorized Investment institution and authorizes the NOTA Executive Director to complete the necessary paperwork to enroll in the pool.

Resolution above moved by Margaret Payne, seconded by Jack Curtis as presented. By roll call vote, all members in favor. Motion passed unanimously.

Kim Urbanowski, Treasurer of Orion Township said she has been very happy with MI Class.

**Public Comments** - none

**Monthly Rider and Mileage Reports**

Moved by Margaret Payne, seconded by Jack Curtis, to receive and file the reports. By voice vote the motion passed unanimously.

**Board Member Comments**

Kim Urbanowski said she is happy to be a part of the NOTA board and she appreciates the service in the community. Her family has used NOTA in the past.

Ann Keltsch congratulated NOTA for the work on the contracts with Oakland County.

Jack Curtis said NOTA should work with the Fire Departments to help in case of an emergency if residents need transportation for a warming center, etc.

**Adjournment**

Moved by Margaret Payne, seconded by Ed Brakefield, to adjourn the meeting at 5:09 p.m. By voice the motion passed unanimously.

*The next regular meeting is scheduled for Thursday, March 16 at 4:30 p.m. at NOTA Office, 675 Glaspie St. Oxford, MI 48371.*

*Minutes initially drafted by Lynn Gromaski*